

West Contra Costa Unified School District  
*Office of the Superintendent*

**Friday Memo**  
**February 4, 2022**

**Upcoming Events – Kenneth Chris Hurst Sr., Ed.D**

February 10: WCCUSD Parent and Student Led Community Forum, 4:30-6:30pm, Zoom  
February 12: Collins Elementary Vaccine Clinic, 9-4pm, Collins Elementary School  
February 12: Volunteer Fingerprint Party at Harding Elementary, 9-12pm, Harding Elementary  
February 14: CBOC Meeting 6-8pm, Zoom  
February 14: Valentine's Day

**Next Board of Education Meeting February 16, 2022– Kenneth Chris Hurst Sr., Ed.D**

**WCCUSD 2020-21 Annual Financial Audit Report- Robert McEntire, Ed.D. & Margarita Romo**

The district's 2020-21 [Annual Financial Audit Report](#) has been finalized and will be presented to the Board at the February 16th meeting. The District received an unmodified opinion, which is the best opinion an auditor can give. The report is attached here to provide the board and public with sufficient time to review prior to the meeting.

**Contracts Update for the 2/16/22 Board Meeting – Robert McEntire, Ed.D. & Mary Kitchen**

- **Lozano Smith & Associates – Business Services**  
Increase current purchase order to continue receiving legal advice, counsel, and act as legal representation for the west contra costa unified school district on matters pertaining to but not limited to general matters during the 21-22 school year.  
[Link to Additional Information](#)
- **Mills College – El Cerrito High School**  
To sustain ongoing, teacher-led inquiry and reflective practice for both student and adult learning. ILT members will build self-awareness and agency as leaders of adult learning to support their departments to meet priority learning goals for students and focal student groups. Adult learners at ECHS will use evidence of student learning in order to reflect & grapple with the ways their grading/grades represent understanding and mastery in order to create an equitable experience for students.  
[Link to Additional Information](#)
- **PowerSchool – Information Technology Department**  
WCCUSD to work in tandem w/PowerSchool consultants to provide complex data analysis, recommendations, & public engagement services that will support district-wide enrollment balancing & optimal building utilization. PowerSchool Enrollment consultants will utilize their extensive experience as boundary consultants, as well as their proprietary GeoSpatial Mapping and Enrollment projections to work with District Administration.  
[Link to Additional Information](#)

West Contra Costa Unified School District  
**Office of the Superintendent**

**Shakira Reynolds – Community Engagement Department**

WCCUSD is seeking consultancy with Shakira W. Reynolds during the Coordinator of Community Engagement position vacancy which is estimated to be a 6-week vacancy for the following services: Develop Needs and Asset Assessment Implementation Plan-Two weeks, Capacity Building for School Community Outreach Workers (SCOWS), Community School Directors, Parents, and Site Administrators, Update Site Engagement Manuals and Training, Support Central PACs (MDAC), and Flexibility to for other administrative duties as needed. All District School Community Outreach Workers (SCOWS), Community School Directors, Parents and Site Administrators

[Link to Additional Information](#)

**T-Mobile – Information Technology Department**

Provides District Employees cell phones, hot spots and their data lines. In response to the pandemic, the increase is needed as District staff needed hotspots to be able to access the internet from home and phones in order to keep communications open with their department and District offices.

[Link to Additional Information](#)

**Donations from 2020-21 to 2021-2022- Robert McEntire, Ed.D.**

SCHOOL	2021-22 YTD*	2020-21
Cameron Elementary		\$240.00
Chavez Elementary		\$7,728.00
Collins Elementary	\$2,316.26	\$854.00
Curriculum & Instruction	\$1,000.00	
De Anza High	\$714.29	\$67.62
DeJean Middle	\$1,000.00	
Downer Elementary		\$10,000.00
El Cerrito High	\$546.65	\$4,958.06
Ellerhorst Elementary		\$65.00
Fairmont Elementary	\$80.00	\$500.00
Ford Elementary		\$500.00
Harding Elementary	\$1,353.53	
Helms Middle	\$91.80	\$10,460.00
Hercules High	\$1,214.29	\$2,098.70
Hercules Middle	\$900.00	\$2,990.00

West Contra Costa Unified School District  
*Office of the Superintendent*

IT Department	\$12,288.00	
KECG Public Radio	\$1,673.00	\$4,572.50
Kennedy High	\$36,364.78	\$597.15
King Elementary		\$3.40
Korematsu Middle	\$200.00	\$3,872.92
Lake Elementary		\$7,280.00
Library Services Department	\$4,800.00	
Lincoln Elementary		\$1,510.00
Literacy Department		\$20,000.00
Lupine Elementary		\$5,000.00
Madera Elementary	\$1,400.00	\$7,000.00
Mira Vista Elementary	\$500.00	
Montalvin Elementary	\$6,300.00	\$38,100.00
Murphy Elementary		\$18,200.00
Nystrom Elementary		\$13,280.00
OAASA	\$500.00	
Obama Elementary (Wilson)		\$13,222.30
Peres Elementary		\$14,240.00
Pinole Middle School		\$500.00
Pinole Valley High	\$12,587.48	\$18,486.58
Richmond High	\$40,534.16	\$14,006.55
Shannon Elementary	\$2,000.00	\$500.00
Sheldon Elementary	\$15.00	
Stege Elementary		\$7,440.00
Transition Program		\$480.00
Verde Elementary	\$30,975.00	\$35,360.00
Visual & Performing Arts Program		\$8,550.00
West County Mandarin	\$66,931	
<b>Grand Total</b>	<b>\$226,285.24</b>	<b>\$272,662.78</b>

\* As of 1/31/2022

West Contra Costa Unified School District  
**Office of the Superintendent**

**Risk Management CPRA Log Updates- Robert McEntire Ed.D.-Phyllis Rosen**

CPRA requests from October 17, 2021 to present. Last report was shared on October 15, 2021 Friday Memo.

<b>California Public Records Act (CPRA) Requests Log</b>				<b>10/17/21 to</b>
<b>2/4/22</b>				
<b>Government Code §6250—6270.7</b>				
<b>Date Received</b>	<b>Requestor</b>	<b>Request Summary</b>	<b>Responsible Department</b>	<b>Response Date/Activity</b>
10-17-21	Anton Jungherr	Minutes and Recording 6/16/21 Facilities Committee	Facilities	<b>10-19-21</b> Determination Letter w/attachment
10-20-21	Laila Weir	Status re Vaccine Mandate and Students, Budget	Superintendent	<b>11-1-21</b> Determination Letter
10-21-21	Michael Smith	Records containing the most recent Uniform and Laundry Services Agreement/Award.	Business Services	<b>10-27-21</b> Determination Letter w/attachment
10-27-21	Tanner Fa	Transportation Contracts 2021, 2022, Invoices	Business Services	<b>11-3-21</b> Determination Letter w/attachments
10-28-21	Ramon Castillon	Sandstone – El Sobrante Project – Certified Payroll Records	Maintenance/Operations	<b>11-8-21</b> Extension Letter <b>11-22-21</b> Determination Letter w/attachments
10-31-21	Mark Shalz	Records that pertain to the determination that the Covid-19 student vaccine Mandate approved by the WCCUSD Board on 9/30/21 is lawful.	Superintendent	<b>11-10-21</b> Initial Determination w/attachments <b>12-17-21</b> Follow up Letter w/attachments



West Contra Costa Unified School District  
**Office of the Superintendent**

11-2-21	Jordan Schultz	Charter School Credentials, reports/forms re teacher names, Petitions/Renewals	Business Services	<b>11-12-21</b> Extension Letter <b>11-29-21</b> Determination Letter w/attachments
11-2-21	Cory Pettus	Video Surveillance Lake ES parking lot, 10-21-21, 2:10-2:20 PM.	Technology	<b>11-4-21</b> Determination Letter w/attachment
11-5-21	Mark Shalz	Vaccine Mandate Docs in preparation for Board meeting as referenced in 9-29-21 Email from Superintendent.	Superintendent	<b>11-12-21</b> Response. Records provided previously and continued search. <b>11-17-21</b> Follow up Response. Records provided with response to 10-31-21 CPRA request.
11-13-21	Mark Shalz	Board Trustee Documents, Guidance given to Board, Board Trustee Handbooks, Training Requirements, materials course description, etc.	Superintendent	<b>11-22-21</b> Initial Response w/attachment <b>11-22-21</b> Additional clarification from Shalz. <b>12-15-21</b> Follow up letter w/attachments
12-2-21	Hulan Barnett	District Emails or Texts between Trustee Phillips and John Gioia and associates.	Superintendent	<b>12-13-21</b> Initial Determination <b>1-24-22</b> Follow up Letter w/attachments
12-3-21	David Johnsen	Certified Payroll re: Pro-Ex Construction Inc., Calman Builders – Drinking Fountain Project	Facilities	<b>12-13-21</b> Extension Letter <b>12-27-21</b>

West Contra Costa Unified School District  
**Office of the Superintendent**

				Determination Letter w/attachments
12-2-21	Christina Hanson	Developer Fee Log	Facilities	<b>12-13-21</b> Extension Letter <b>12-21-21</b> Determination Letter w/attachments
12-6-21	Asher Kessler	ECHS Comprehensive Site Safety Plan	K12 Operations/ Safety	<b>12-9-21</b> Determination Letter w/attachment
12-9-21	Marissa Glidden	Central Office filled and vacant positions details with job descriptions and expected salary for vacant and posted positions, including salary and total compensation	Human Resources	<b>12-20-21</b> Extension Letter <b>1-3-22</b> Determination Letter w/extension <b>1-31-22</b> Further Response w/attachment <b>Extension to 3-2-22</b>
12-13-21	Hulan Barnett	Student Vaccine Rate – December 2021	Superintendent & Technology	<b>12-27-21</b> Determination Letter w/attachment
12-14-2021	Hulan Barnett	All emails and text messages related to the Vaccine Mandate for students between Trustee Phillips and Federal D. Glover from January 1, 2021 to 12-14-21.	Superintendent & Technology	<b>12-27-21</b> Initial Determination and Extension <b>1-24-22</b> Follow-up letter w/attachments
1-3-2022	Anton Jungherr	BP 7214.2	Facilities	<b>1-4-22</b> Determination Response w/attachment and links

West Contra Costa Unified School District  
**Office of the Superintendent**

1-3-2022	Paul Phillips	All employees, first and last, email address, title/position, primary department.	Business Services	<b>1-11-21</b> Determination letter w/attachment excluding emails.
1-4-2022	Anton Jungherr	Contract between WCCUSD and Edrington, Schirmer & Murphy	Business Services	<b>1-14-22</b> Determination Letter
1-5-2022	Beryl Terry	Full time teacher data for 2018 – 2022 school years. Unfilled teacher data for 2022. Student enrollment 2081 – 2022 school years. Racial breakdown of Full time teachers in 2022 and teacher student ratio in 2022.	Human Resources	<b>1-18-22</b> Extension Letter <b>2-1-22</b> Determination Letter w/attachments
1-6-2022	Sunshine Law	Employment Contracts for employees who work pursuant to a written agreement.	Superintendent	<b>1-18-22</b> Extension Letter <b>2-1-22</b> Determination Letter w/attachments
1-11-2022	Kuntal/Angela Bhatt	List of all the world languages offered at each WCCUSD High School for incoming freshman.	Technology	<b>1-19-22</b> Determination Letter w/attachment
1-7-2022	Matthew Pleasant	Joint Use Agreement with Helms Middle School.	Facilities	<b>1-20-22</b> Determination Letter w/attachment
1/13/2022	Nashon Williams	Definition of staff shortage and list the sites that fall under definition and the dates they fall or have fallen under your definition for the 2021-2022 school year.	Human Resources	<b>1-24-22</b> Determination Letter
1/22/2022	Peter Johnson	ECHS Covid Dashboard details.	Technology	<b>1-31-22</b> Determination Letter w/attachment
1/24/2022 & 1/26/2022	Stella Miranda	Surety Bonds carried by Superintendent and School Board Members; Company and amount of coverage for 2022; Public Official Surety Bond; Oath of Office; Power of Attorney Surety Bond Company.	Superintendent	<b>2-3-22</b> Extension Letter

West Contra Costa Unified School District  
**Office of the Superintendent**

1/25/2022	Sharyl Rabinovici	Korematsu School Site Safety Plan, District Emergency Operations Plan.	K12 Operations/ Safety	<b>2-1-22</b> Determination Letter w/attachments
1/26/2022	Nik Eakle	Public Official Surety Bond; Oath of Office; Power of Attorney Surety Bond Company	Superintendent	<b>Response Due 2-7-22</b>
1/26/2022	Phillip Babich	Securly Classroom – All documents and communications 1-1-16 to present.	Technology/ Business Services	<b>Response Due 2-7-22</b>
1/26/2022	Cynthia Dizikes	Civil Rights Data Collection Data for 2020-21.	Technology	<b>1-28-22</b> Determination Letter
1/26/2022	Jade Knows His Gun	WCCUSD Comprehensive School Site Safety Plan	K12 Operations/ Safety	<b>2-3-22</b> Determination Letter w/attachment

**Communications Update - Ryan Phillips**

**Thursday, February 3, 2022**

**[COVID: West Contra Costa kids could have more time to get vaccinated - The Mercury News](#)**

In response, Superintendent Kenneth C. Hurst and Chief Academic Officer LaResha Martin said they don't have the staff to reach every family, ...

**[West Contra Costa Unified suspends vaccine mandate deadline | EdSource | ALI TADAYON](#)**

West Contra Costa Unified is suspending its student vaccine mandate deadline, which had been set for Feb. 18, because thousands of students still have not verified their vaccination status.

The district's school board on Wednesday directed Superintendent Chris Hurst to return to the next meeting on Feb. 16 with a new deadline proposal, as well as a plan to implement the mandate. Oakland Unified and Los Angeles Unified have [already pushed](#) their vaccine deadlines back to August, in line with the expected deadline of the statewide student vaccine mandate.

**[West Contra Costa school district puts pause on student vaccine mandate deadline | KRON4](#)**

West Contra Costa Unified School District is putting a pause on its vaccine mandate deadline for students. "For this to happen out of nowhere was very odd especially the vaccination rates for 12 and up in our county are very high."

At a board meeting this week, district leaders said they're moving that deadline, which was scheduled for February 18, because thousands of students still hadn't verified their vaccination status.

West Contra Costa Unified School District  
*Office of the Superintendent*

[COVID: West Contra Costa kids could have more time to get vaccinated - The Mercury News](#)

West Contra Costa Unified school leaders are adamant that students who don't follow the district's COVID-19 vaccine mandate are at risk of being ...

[At 14, De Anza student commits to playing baseball at Cal — a rarity among freshmen ...](#) |

Richmond Confidential | [Katie Rodriguez](#)

While most freshmen begin high school having no idea where they'll end up after the summer of their senior year, Nikko Taylor, 14, of El Sobrante, already knows that if everything goes according to plan, he has a spot at one of the top public universities in the country.

Nikko accepted an offer to play at UC Berkeley and is one of only 18 baseball players in the state to commit to a Division 1 college as a freshman in high school, [according to Perfect Game](#), a baseball and softball scouting organization.

**Wednesday, February 2, 2022**

[Tedford wraps up Signing Day with 23 new players joining the team. Here's a look at the fresh faces.](#) | The Sun | [DANIEL GLIGICH](#)

Fresno State Football wrapped up its 2022 recruiting class Wednesday on National Signing Day, adding 23 new players to the roster. After 10 recruits inked their national letters of intent to Fresno State in December, an additional seven players signed with the Bulldogs as mid-year enrollees and another six will join the team as recruits, totaling 23 new Bulldogs.

Michael Whaley | S | 6-2, 160 pounds | Hercules, California | Hercules High School

Garcia: "Michael was an extremely productive defensive back this past season as he had 11 interceptions in nine games. He was underrecruited as he did not play his junior year in 2020. He makes plays in all three phases of the game as a defensive back, wide receiver and returner. His great ball skills and speed make us excited about his upside. We look forward to him making plays in Bulldog Stadium"

[Richmond Promise scholarship application deadline approaching](#) | Richmond Standard | By Kathy Chouteau

High school seniors take note: [Applications](#) for the Richmond Promise Scholarship are due Mon., March 14, 2022. In order to be eligible for the scholarship program, students must also complete their [FASEA](#) or [Dream Act](#) application by the March 2 Cal Grant deadline.

The \$1,500 Richmond Promise scholarships are renewable for up to four years toward attendance at a two-or-four-year college and/or Career Technical Education Certificate at any U.S. not-for-profit institution. Students can also petition for an additional two years of funding.

[Teachers union in Contra Costa, California prevents strike over COVID-19 safety measures - WSWS](#) | David Benson

Saturday, January 29 at 3 a.m., United Teachers of Richmond (UTR) reached a tentative agreement with West Contra Costa Unified School District (WCCUSD) on COVID-19 protocols. The union had threatened a strike sometime this week if an agreement was not reached on Friday at noon.

West Contra Costa Unified School District  
*Office of the Superintendent*

**Tuesday, February 1, 2022**

**[Truck and car clubs to visit Richmond flower shop ahead of Valentine's Day | Richmond Standard](#)**

Local truck and car clubs are set to shower love on a Richmond flower business on Saturday, Feb. 12, as part of an annual event ahead of Valentine's Day.

Last year, as reported in the [Standard](#), beautiful trucks and cars parked up and down Macdonald Avenue near DeJean Middle School as part of a heartfelt effort to give love to local small business Juanita's Flower Shop, located at 3407 Macdonald Ave. just across the street from the school.

**[Tentative deal on COVID-19 safety could avert WCCUSD teacher strike | Richmond Standard |](#)**

Richmond Standard | By Kathy Chouteau

United Teachers of Richmond (UTR), the union that represents 1,100 educators in the West Contra Costa Unified School District (WCCUSD), has reached a "tentative agreement" with the district regarding COVID-19 safety measures, per a statement on social media Monday.

UTR's members had been on the cusp of [voting to strike](#) due to members' health and safety concerns.

**[West Contra Costa to consider pushing back vaccine deadline, reconsider in-person ... - EdSource |](#)**

ALI TADAYON

After seeing a large number of staff and student Covid absences throughout January, West Contra Costa Unified's school board will consider [two proposals on Wednesday](#) to push back the vaccine mandate deadline to the first day of the 2022-23 school year and to reconsider the board's [April 2021 action statement](#) committing to 100% in-person instruction this year.

**Monday, January 31, 2022**

**[West Contra Costa Unified, teachers union, reach tentative agreement on safety protocols |](#)**

EdSource | ALI TADAYON

West Contra Costa Unified and its teachers union, United Teachers of Richmond, reached a tentative agreement Saturday addressing Covid safety concerns, avoiding a potential strike.

According to United Teachers of Richmond, the agreement calls for KN95 masks to be provided daily to all students and staff, weekly testing at all schools for the rest of the school year and twice-a-week testing for all classes where there's a positive Covid case. It also calls for baseline testing after February and spring break and increases in substitute teacher pay and rates for staff teachers to substitute during their preparation time.

**[What are the best masks for children to wear at school during the omicron surge? - EdSource | ALI](#)**

TADAYON

As the [more highly transmissible](#) omicron variant continues to be the country's [dominant](#) Covid strain, health experts are recommending adults and children [upgrade](#) from cloth or surgical masks to higher quality masks such as KN95s or KF94s.

Children in California are [required](#) to wear masks indoors at all times while at school, but the state doesn't mandate a specific type of mask. Some school districts, such as Oakland Unified, Berkeley Unified and West Contra Costa Unified, have ordered KN95 masks for children since their return from winter break, and after students, parents and teachers demanded them.

West Contra Costa Unified School District  
*Office of the Superintendent*

### **Curriculum, Instruction & Assessment Secondary- LaResha Martin (Gabriel Chilcott & team)**

#### **Assessment- Stephanie Hearne and Team**

We are currently in the winter administration window for the STAR Math and Reading, Foundational Math, & Early Literacy assessments. The window closes February 18, which is a week longer than anticipated to support site issues with student and staff attendance issues related to COVID-19. Central Office administrators collaborated with principals at the Principal Professional Learning meeting on February 1st to continue supporting how we use assessment data to inform instruction. [Here is the STAR presentation.](#) [Here is the IAB presentation.](#)

#### **Curriculum Instruction & Assessment - Gabriel Chilcott & Team**

As part of our ongoing strengthening of systems and communication, the CIA team developed and shared a [1 pager on Independent Studies procedures](#). This is a live document that will continue to grow through collaboration.

#### **Science - John Iwawaki & Team**

Students in WCCUSD are learning about whale anatomy and the recent phenomenon of beached whales along the California coast. In spring of 2021, [a gray whale carcass arrived in Marina Bay](#). The WCCUSD Science Department worked with the city of Richmond to collect some of the ribs and vertebrae. These bones have gone out to several teachers and classrooms around the district, and are also available on loan by request. Observing a local and relevant phenomenon, then wondering and asking questions is how scientists learn in the “real world” and is how we want our students in WCCUSD, no matter the grade level, to engage with and learn about science.

### **Curriculum, Instruction & Assessment Early Learning/Elementary- LaResha Martin (Christi Roscigno & team)**

#### **PD: By WCCUSD Teachers for WCCUSD Teachers - Teachers College Reading and Writing Project (TCRWP)**

On Thursday February 10th, District level literacy lead teachers will facilitate professional learning for their same grade colleagues.

Topics will include:

- Heinemann Resources
- Toolkits
- How to Get Ready for SBAC (3rd-6th)
- SBAC Performance Task & Essay Structure (3rd-6th)
- Phonics Support
- Small Groups in Reading Workshop
- Small Groups in Writing Workshop
- The Role of Decodables in the Workshop Model
- Foundational Skills
- Running Records and Guided Reading

This is the 5th [professional learning session](#) that these amazing leaders will facilitate this school year.

**College & Career - LaResha Martin (Allison Huie & team)**

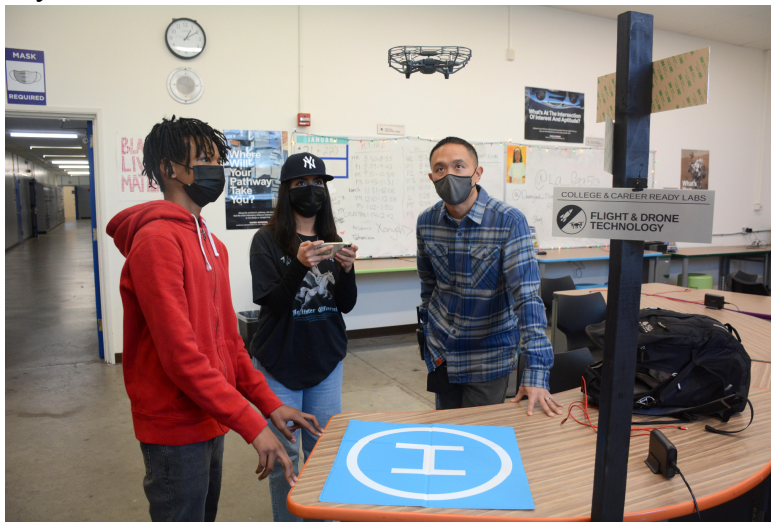
**National School Counselor Week: Feb 7-11**

National School Counseling Week 2022 (#NSCW22) is Feb. 7-11, 2022, to focus public attention on the unique contributions of school counselors within US school systems. National School Counseling Week, sponsored by ASCA, highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career.

For a short month, February is an extremely active time for WCCUSD counselors. Planning and implementing the course request process for next school year takes up most of our time during this month. Counselors go into the classrooms of 9th, 10th, and 11th graders to give presentations and also visit their respective feeder middle schools. We present to students about graduation requirements, A-G requirements, and educational programs that are available throughout our District so they are able to make informed decisions about course selections. This often trickles into March too. In February, Counselors also spend time planning community college workshops for graduating Seniors, modifying schedules based on S1 grades, do final financial aid workshops/family nights and support students to access and apply for scholarships.

**College and Career Ready Labs in WCCUSD Middle Schools**

Middle school students at DeJean and Soskin are getting a year of career exploration through the [College and Career Ready Labs](#) by Paxton Patterson.



In groups of 2-3, students cycle through two-week sessions in each of 17 industry sectors, including Laser Technology, Biomedical Engineering, Flight and Drone Technology, Forensic Science, and more. The many hands-on activities provide students with basic, yet practical skills needed for countless professions, and get students thinking about options for an academy in high school, a major in college, and a future career.





**Professional Learning - LaResha Martin (Sarah Breed)**

Principal Professional Learning was held this week via Zoom to provide site leaders with the ability to maintain site safety and to continue on-going professional learning. Ed Services Directors and Instructional Specialists partnered with principals to provide virtual sessions. Thank you to Gabriel Chilcott, Christi Roscigno, Mark Lobaco, Jamie Allardice, and Lauren Klaffky, from Performance Fact for facilitating sessions focused on Data Driven Instruction using local assessment data and teacher practice data. A link to the sessions is [here](#).

Principal Professional Learning is also supported through monthly Communities of Practice designed and facilitated in partnership with Lead By Learning. This month leaders were supported to address these essential questions: How do we balance comfort and challenge? How can we put learning and joy at the center of our schools right now? What does “appropriate challenge” look like in my instructional leadership? Given all of the challenges with leading during a Global Pandemic, site leaders indicate that this facilitated collaborative time with principal colleagues is valuable. Resources are linked [here](#) for your reference.

Recently El Cerrito High School was featured in a Lead By Learning Webinar. Principal Crespo shares her vision for a different paradigm, one where her Instructional Leadership Team (ILT) sits in the leadership “boat” together and rows in the same direction towards their student learning outcomes by creating the conditions for collaborative learning for educators. Watch [the recording](#) and hear how Principal Patty Crespo and her teacher leaders transformed their ILT to build and distribute instructional leadership across their site.

**Educator Effectiveness Block Grant Committee- LaResha Martin (Sarah Breed)**

The Educator Effectiveness Block Grant (EEF) provides funding to LEA's to increase Educator Effectiveness. Certificate and Classified staff are invited to join the Educator Effectiveness Block Grant Committee to provide input on the WCCUSD Educator Effectiveness Block Grant Plan adopted by the

West Contra Costa Unified School District  
***Office of the Superintendent***

WCCUSD Board in December 2021. We are seeking representation from Certificated and Classified staff to make recommendations on the professional learning structures, content, and delivery to best support the goals of the plan.

Staff are invited to complete the attached [Educator Effectiveness Block Grant Committee Interest Form](#) if interested in joining this committee. Committee members will meet on five Tuesday afternoons beginning February 15th. Dates are outlined on the form.

Thank you for your partnership to ensure that professional learning opportunities support the diverse needs of WCCUSD classified and certificated staff.

**Student Recruitment & Retention - LaResha Martin (Marin Trujillo)**

**Transfer Enrollment Period 2/1/22 to 2/28/22**

The transfer enrollment period has started (2/1/22 to 2/28/22). This year we switched to an online application process for [Intra-District](#) (within the district) and [Inter-District](#) (between districts) transfers. We are happy to report the change to online applications has resulted in no line in the Administration Building this week, and over 500+ applications have been submitted as of 2/2/22.

**Outreach efforts included:**

- Parentlink Email with links included to all parents
- Parentlink call to all parents
- [Peachjar flyer](#) sent to all schools
- Email to all front line staff with links and print-friendly flyer to help promote the online application process

**Next Steps:**

1. Continue adjusting external and internal processes
2. Review applications (ensure all documentation required was included in applications)
3. Immediately share transfers requests for West County Mandarin School
4. Review transfer requests data to inform enrollment projections for 22-23
5. Confirm approved transfers before the end of the school year